



ANNUAL CONFERENCE – CANCELLATION / SUBSTITUTION REGISTRATION FORM

Administrator Conference – July 14 & 15

Faculty Conference – July 16

The Westin Diplomat Resort & Spa, Hollywood, Florida

CANCELLATIONS *Cancellations made by June 25, 2010 will be refunded minus an administrative fee of \$25. Cancellations made after the June 25, 2010 will NOT be refunded. All refunds will be paid via check.*

Registrant: _____ Title: _____

E-mail: _____ Conference: Administrator or Faculty

Registrant: _____ Title: _____

E-mail: _____ Conference: Administrator or Faculty

SUBSTITUTIONS *After June 25, 2010, all substitution registrations must be made on-site. A substitute registrant must plan to attend the same conference as the registrant they are replacing.*

An administrative fee of \$25 will be charged for all substitutions.

New Registrant: _____ Title: _____

E-mail: _____ Conference: Administrator or Faculty

Replacing Original Registrant: _____

New Registrant: _____ Title: _____

E-mail: _____ Conference: Administrator or Faculty

Replacing Original Registrant: _____

Institution Name: _____

Address: _____

City, State, Zip: _____

Phone: () _____ Fax: () _____

Name of Person Completing this Form: _____

Number of Cancellations/Substitutions: _____ x \$ 25 = \$ _____

Total Payment Due: \$ _____

Payment Method: VISA MasterCard American Express Check/ Money Order Enclosed **made payable to FAPSC**

Name on Card: _____ Amount Authorized: _____

Billing Address: _____

City/State/Zip: _____

Card #: _____ Exp. Date: _____

Cardholder Signature: _____

**Remit Payment to
FAPSC:**
150 South Monroe Street
Suite 303
Tallahassee, FL 32301
(850) 577-3139, phone
(850) 577-3133, fax
www.FAPSC.org